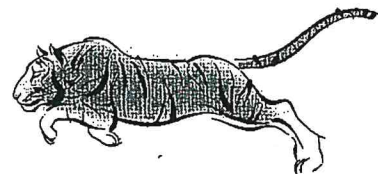


Circleville High School Credit Flexibility Request/Application



The Credit Flexibility Request/Application and related forms will be available on-line. Turn completed application and related documents to the high school principal.

Student Name _____

1. Request Date (today's date) _____

2. Name the course(s) or subject(s) for which credit flexibility is requested.

3. Check, if any, the following statements that apply to you. (Please check all that apply. Some programs have special rules about participating in a credit flex option.)

_____ I have a gifted written education plan (WEP)

_____ I have a written acceleration plan

_____ I have a/an individual education (IEP) or 504 plan

_____ I participate in or plan to participate in extracurricular school sponsored athletics

4. Check the amount of credit requested.

_____ $\frac{1}{4}$ _____ $\frac{1}{2}$ _____ 1 _____ Other (please state) _____

5. Check what type of Credit Flexibility or Educational Option you are requesting.

_____ 1. Opportunity to Test Out of a course. Name course(s). _____

[Some courses will have additional components required. The Test Out assessment score must equal or exceed the level of "C" to be considered for high school credit.]

_____ 2. Opportunity to complete a Personal Learning Experience (PLE) plan*

_____ A. A PLE using EXISTING evidence (e.g. a portfolio of already completed work) will be submitted.

[Complete PLE section in this application.]

_____ B. A new PLE plan will be submitted. [Complete PLE section in this application.]

_____ 3. Opportunity to earn credit by completing other types of "educational option plans" (e.g. internship, mentorship, independent study, etc.). [Complete the PLE section in this application.]

_____ 4. Opportunity to earn credit by completing a self-paced online course or program. (Provide course name and course provider if other than school provided) _____

_____ 5. Opportunity to earn credit by a combination of credit flexibility options and traditional course experiences. Please explain _____

Personal Learning Experience proposal (PLE) directions

Students who choose to develop a Personal Learning Experience at Circleville High School for high school credit consideration should request the course learning objectives from the principal before developing the PLE. If the PLE does not directly match a traditional course taught at the high school, the principal will arrange a collaborative meeting for the student and designated teacher and/or other related advisors to help articulate the learning goals. Any student may request to meet with an appropriate teacher and/or related advisors prior to submitting any PLE proposal for approval for support in the development of the PLE plan.

Part I – Additional Contact Information Needed

First Name _____

Last Name _____

Address _____

Email Address _____

Home Phone _____

Other Phone _____

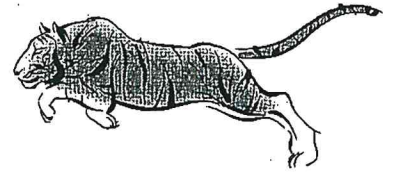
Student ID Number (from Guidance) _____

Graduating Class _____

Part II – Directions for Personal Learning Experience proposal

The PLE proposal and related forms will be available on-line. All parts of the completed PLE proposal should be returned to the high school principal (proposal due by August 1 for first semester or year long courses and December 15th for a second semester course)

1. Give the course or project title
2. List all academic, work and/or experience-based learning goals that will be met.
3. Give a simple description of PLE
4. Re-state learning goals as open-ended questions to guide learning or research (What will be learned or produced from this project?)
5. List resources needed
6. Presentation of the learning plan:
 - A. Scope of Work – Provide a description of (1) the study, (2) work, and/or (3) activities that you will engage in to successfully complete the project. Include a specific timeline or schedule for your work. This could include the places you intend to go, books or articles you intend to read, who you might interview, and how and when you will obtain other needed information.
 - B. Presentation – (All PLEs will culminate in a presentation and artifact for evaluation.) Describe the components of the project presentation and contents of a portfolio and/or artifact of each. Examples of artifacts include research paper, artwork, video, construction, etc.



Credit Flexibility Appeals Form

Student Name: _____

Student Phone: _____

Student Email: _____

Appealing:

1. _____ Rejection of educational options proposal
2. _____ District Requirements for earning credit by "testing out" or other demonstration of mastery
3. _____ Grading criteria/standards for a credit flexibility option

Please describe the issue(s) you are appealing. Attach any related documents to this form.

Please describe any efforts you have already made to resolve this issue or attach information to this form.

What ideas or suggestions do you have for resolving the issue?

*Submit completed appeals forms and related documents to the high school principal.

Completed appeals forms will be reviewed within 7 days of receipt by a committee of district faculty and staff convened by the high school principals. The student and his or her parent(s) will be provided an opportunity to discuss issues identified in the completed appeals form before a final decision is rendered.